



Staff Report

PUBLIC HEARING TO CONSIDER PROPOSED BUDGET FOR FISCAL YEAR 2009

Honorable Mayor and Council Members:

Summary

At the close of the public hearing, and after consideration of testimony given, it is recommended that the City Council approve the attached resolutions implementing the Fiscal Year 2009 Budget, Appropriations Limit, Master Fee Schedule, Solid Waste Collection Fees and the Special Library Tax for the City of Belmont.

Background

On May 27th, City Council received a report from staff introducing the FY 2009 Budget. Prior to the City Council meeting, the Finance Commission reviewed the document on May 22nd in detail and the questions and responses have been provided. After hearing testimony, the City Council gave direction to the Finance Commission and set June 10th as the public hearing to adopt the budget.

Discussion

The purpose of the public hearing is to hear testimony regarding the FY 2009 Budget and consider any adjustments, if any, and adopt the budget. A resolution for this purpose is shown as Attachment A.

▪ Gann Limit

Proposition 4, approved by California voters in 1979, requires cities to calculate and establish an appropriations limit every year. The limit is based on actual appropriations in the 1978-79 fiscal year and is allowed to increase each year to the extent of population growth and inflation.

The City of Belmont's FY 2009 Appropriations Limit is \$12,419,705. The FY 2009 budget is within the stated limit. The calculations are attached to the implementing resolution, which is Attachment B.

▪ Master Fee Schedule

As part of the annual budget process, departments review their fee structure to ensure compliance with the City's fee policy that specifies, where possible, the fee recovers the full cost (direct and indirect) of providing the service. This year, NBS, who are municipal fee

experts, was engaged to review the City's fee structure and full cost allocation model for appropriateness. NBS concurred with the City's fee setting methodologies and suggested several refinements which are included herein. Furthermore, John Farnkopf, the City's sewer rate expert, reviewed the sewer connection fee for new development. That fee had not been updated since 1999 and was considerably out of date. Mr. Farnkopf's report is attached to the Master Fee Schedule.

Consistent with policy, the Master Fee Schedule has been revised to reflect the following adjustments:

Type	Description	Amount
CPI	To reflect general increase in cost of service when not specifically based on level of effort.	4.29 %
Hourly Rate	To reflect increase or decrease in productive hourly rates for service provided	Various
Markup	To reflect increase or decrease in markup for staff time and related costs to manage consultant work	No change
Level of Effort	To reflect increase or decrease in level of effort to complete one unit of service	Various

To facilitate City Council's review of the proposed changes, both the current and proposed fees are shown in the exhibit with Attachment C, the implementing resolution. Shading is used to denote the prior fee.

▪ **Solid Waste Collection Fees**

The Public Works Department provided a comprehensive review of the City's solid waste management program in FY 2007. At that time, a multi year collection rate was set. The resolution shown as Attached D continues those rates in effect for FY 2009.

▪ **Special Tax for Community Facilities District No. 2000-1 (Library Project)**

Annually, the City Council is required to authorize the annual special tax for library (Community Facilities District No. 2000-1). The resolution shown as Attachment F accomplishes this requirement for FY 2009 and requests that the County of San Mateo collect the special tax on the property tax rolls.

▪ **Finance Commission Budget Review**

On May 22nd, the Finance Commission reviewed the FY 2009 Budget. The Commission was unanimous in their recommendation to adopt the budget. In addition, staff has provided Council with copies of their questions and staff's response.

On June 5th, the Finance Commission is scheduled to meet again to take up the following matters directed by City Council:

- Proposed in-house slurry seal program
- Utility (sewer) rate hardship options

The Commission will be represented and available to City Council for any questions and/or comments.

▪ **Budget Adoption**

1. Implementing Resolution

Attached for the Council's review and approval are the following resolutions implementing the FY 2009 Budget:

- Resolution establishing the base revenue, appropriation (expenditure) and capital improvement program budgets for the year (Attachment A).
- Resolution approving Article XIII B appropriations (Gann Limit) (Attachment B)
- Resolution adopting Master Fee Schedule (Attachment C)
- Resolution adopting Proposed Solid Waste Rates (Attachment D)
- Resolution Establishing the Special Tax for Community Facilities District No. 2000-1 (Library Project) (Attachment E).

2. Recommended Process

To facilitate implementing the FY 2009 Budget, at the close of the public hearing and after hearing from the Finance Commission, staff recommends the following actions be taken:

- Step 1 Make motion to adopt FY 2009 Budget as proposed in the attached Resolution (Attachment A). Entertain a second to that motion.
- Step 2 Prior to voting on main motion, entertain motion(s) to amend main motion to reflect any individual amendments. Each proposed amendment would require a second and should be voted upon separately.
- Step 3 Take a vote on main motion, as amended, to adopt FY 2009 Budget.
- Step 4 Make motions and take vote on other resolutions.

Follow Up

1. Revise documents as directed.
2. Publish budget.
3. Update website.

Fiscal Impact

Establish the City of Belmont's Base revenue budget at \$54,445,730, appropriation budget at \$61,087,190 and Capital Improvement Program budget at \$14,694,500, Net Other Sources (Uses) at \$46,287,527 and permanent staffing at 129.9 full time equivalents for Fiscal Year 2009.

Public Contact

Public hearing was legally noticed. The Finance Commission has been informed of the meeting and will be represented at the meeting.

Recommendation

Adopt budget and related resolutions as proposed.

Alternatives

1. Amend the resolution(s) and adopt an alternative budget.
2. With direction, refer the budget back to staff for further consideration.

Attachments:

- A. Budget Resolution
- B. Appropriations Limit Resolution
- C. Master Fee Resolution
- D. Solid Waste Collection Fees Resolution
- E. Library CFD Resolution

Respectfully submitted,

Thomas Fil, Finance Director

Jack R. Crist, City Manager

Staff Contact:

Thomas Fil, Finance Director
(650) 595-7435
tfil@belmont.gov

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT ADOPTING
THE PROPOSED FY 2009 BASE BUDGET REVENUE, APPROPRIATIONS, CAPITAL
IMPROVEMENT PROGRAM BUDGETS AND PERMANENT STAFFING PLAN FOR
THE CITY OF BELMONT**

WHEREAS, the City Council desires to have a fiscal and staffing plan for the City of Belmont in order to plan for anticipated revenues and control expenditures; and

WHEREAS, the fiscal year revenue, appropriation, capital improvement program and permanent staffing plan for the City of Belmont is expressed in the budget documents entitled “City of Belmont FY 2009 Budget”; and

WHEREAS, the City Council and the Finance Commission reviewed the proposed budgets for compliance with the goals and objectives of the community; and

WHEREAS, the City Council has held Public Hearings on the programs and fiscal policies to obtain public comments regarding the Proposed Budget document.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont that the Revenue, Appropriations and Capital Improvement Program (CIP) budgets for Fiscal Year 2009 shall be adopted as follows:

Fund	Fund Title	Revenue	Appropriation	Capital Improvement Program	Net Other Sources (Uses)
101	General Fund	\$16,271,553	\$ 15,765,316		\$ (1,017,283)
205	Recreation Services	1,015,238	1,682,078		666,840
206	Library Maintenance & Operation	335,626	410,305		
207	Athletic Field Maintenance	75,029	50,000		
208	City Tree Fund	50,448	10,000		
210	Development Services	1,685,845	1,877,162		191,317
212	General Plan Maintenance Fee	105,305	50,000		
223	Belmont Fire Protection District	6,492,863	6,692,606		1,093,191
225	Public Safety Grants	1,498			
227	Supplemental Law Enforcement Services	100,000	102,241		2,241
229	Police Education Services	64,100	52,788		
231	Street Maintenance (Gas Tax)	1,176,779	1,475,390		
234	Street Improvements (Measure A/Grants)	4,709,868	19,185	\$ 4,740,000	
235	Traffic Mitigation	2,975			
238	COPSMORE 96	1,165			
308	General Facilities	10,670		15,000	
310	Unanticipated Infrastructure Repair	10,105			
312	Comcast PEG Fund	9,584		126,000	
341	Planned Park	22,599	3,690	518,000	

343	Open Space	94			
351	RDA Capital	361,592	43,378	2,043,000	7,084,263
406	Library CFD Bond	671,514	673,802		
501	Sewer Enterprise-Operations	5,938,364	4,532,152		(641,033)
503	Sewer Enterprise-Capital	267,124	1,958,772	1,670,000	10,871,248
505	Sewer Enterprise-Treatment Plant Expansion	78,877	390,128		243,252
525	Storm Drainage Enterprise	725,700	1,255,790	1,685,500	1,776,533
530	Solid Waste Fund	482,328	524,084		
601	Workers' Compensation	460,420	344,028		
605	Liability Insurance	506,269	448,893		
607	Self Insured Vision	34,084	29,511		
620	Fleet & Equipment Management	2,119,894	2,336,895	387,000	49,200
625	Facilities Management	985,245	1,142,130		156,885
704	Special Assessment Districts	8,990			
708	Benefit Stabilization	836,138	856,320		
801	Redevelopment	19,751	798,341		778,590
822	Low and Moderate Income Housing	1,879,719	3,806,096	3,510,000	16,650,000
841	Redevelopment Debt Service	6,906,097	13,756,109		7,646,499
843	Redevelopment Debt Service Reserve	22,280			735,784
	Totals	\$ 54,445,730	\$61,087,190	\$ 14,694,500	\$46,287,527

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Belmont establishes the permanent staffing plan at 129.90 full time equivalent positions.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on June 10, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING
THE ARTICLE XIII B APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2009**

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

WHEREAS, Proposition 111 adopted by the California voters on June 5, 1990, amended Article XIII B to provide that the Appropriations Limit for each fiscal year be calculated by adjusting the base year appropriations of fiscal year 1986-87 for changes in the cost of living and populations; and

WHEREAS, Article XIII B requires public entities in the State of California to set an annual appropriations limit; and

WHEREAS, the appropriations limit is based on factors which include the appropriations limit for the prior fiscal year; and

WHEREAS, the League of California Cities issued in March, 1991, uniform guidelines for the implementation of the provisions of Article XIII B; and

WHEREAS, Article XIII B requires the City Council to select the population and inflation factors for each year's appropriations limit calculation; and

WHEREAS, information for making this limit calculation for the City of Belmont has been available for public inspection in the City offices for the 15 days prior to the scheduled adoption of this resolution, in accordance with Government Code Section 7910 requirements; and

WHEREAS, the information necessary for making these adjustments is attached; and

WHEREAS, Exhibit 1 attached hereto is provided in support of the Gann Limit calculation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont takes the following action:

Section 1. The Appropriations Limit for the City of Belmont for the FY 2009 shall be \$12,419,705.

Section 2. The inflation factor being utilized to calculate the FY 2009 appropriations limit is the California per capita income.

Section 3. The population factor being utilized to calculate the FY 2009 appropriations limit is the City of Belmont's population growth provided by the County of San Mateo.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on June 10, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

CITY OF BELMONT
Gann Appropriation Limit

Years/Factors	Amount	% Change	Years/Factors	Amount	% Change
FY 1995/96			FY 2004/05		
POPULATION CHANGE		1.31%	POPULATION CHANGE		0.44%
CPI/PERSONAL INCOME		4.72%	CPI/PERSONAL INCOME		3.28%
COMBINED PERCENTAGE	\$377,399	6.09%	COMBINED PERCENTAGE	\$361,329	3.73%
GANN LIMIT-95/96	\$6,574,419		GANN LIMIT-04/05	\$10,048,438	
FY 1996/97			FY 2005/06		
POPULATION CHANGE		0.90%	POPULATION CHANGE		0.62%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		5.26%
COMBINED PERCENTAGE	\$368,825	5.61%	COMBINED PERCENTAGE	\$593,863	5.91%
GANN LIMIT-96/97	\$6,943,244		GANN LIMIT-05/06	\$10,642,301	
FY 1997/98			FY 2006/07		
POPULATION CHANGE		1.05%	POPULATION CHANGE		1.12%
CPI/PERSONAL INCOME		4.67%	CPI/PERSONAL INCOME		3.96%
COMBINED PERCENTAGE	\$400,625	5.77%	COMBINED PERCENTAGE	\$544,886	5.12%
GANN LIMIT-97/98	\$7,343,869		GANN LIMIT-06/07	\$11,187,187	
FY 1998/99			FY 2007/08		
POPULATION CHANGE		2.23%	POPULATION CHANGE		0.67%
CPI/PERSONAL INCOME		4.15%	CPI/PERSONAL INCOME		4.42%
COMBINED PERCENTAGE	\$475,148	6.47%	COMBINED PERCENTAGE	\$572,784	5.12%
GANN LIMIT-98/99	\$7,819,017		GANN LIMIT-07/08	\$11,759,971	
FY 1999/00			FY 2008/09		
POPULATION CHANGE		0.45%	POPULATION CHANGE		1.27%
CPI/PERSONAL INCOME		4.53%	CPI/PERSONAL INCOME		4.29%
COMBINED PERCENTAGE	\$390,951	5.00%	COMBINED PERCENTAGE	\$659,734	5.61%
GANN LIMIT-99/00	\$8,209,968		GANN LIMIT-08/09	\$12,419,705	
FY 2000/01					
POPULATION CHANGE		0.78%			
CPI/PERSONAL INCOME		4.91%			
COMBINED PERCENTAGE	\$470,431	5.73%			
GANN LIMIT-00/01	\$8,680,399				
FY 2001/02					
POPULATION CHANGE		0.88%			
CPI/PERSONAL INCOME		7.82%			
COMBINED PERCENTAGE	\$761,271	8.77%			
GANN LIMIT-01/02	\$9,441,670				
FY 2002/03					
POPULATION CHANGE		0.65%			
CPI/PERSONAL INCOME		-1.27%			
COMBINED PERCENTAGE	(\$59,483)	-0.63%			
GANN LIMIT-02/03	\$9,382,188				
FY 2003/04					
POPULATION CHANGE		0.92%			
CPI/PERSONAL INCOME		2.31%			
COMBINED PERCENTAGE	\$304,921	3.25%			
GANN LIMIT-03/04	\$9,687,109				

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
ADOPTING FY 2009 MASTER FEE SCHEDULE**

WHEREAS, the City Council has determined the need to charge fees for general government, police, recreation, development, engineering, park in-lieu, sewer, storm drainage and other services; and

WHEREAS, NBS, municipal fee experts, were engaged to reviewed the City's fee structure and full cost allocation model for appropriateness in FY 2009 and those recommendations are included herein; and

WHEREAS, staff reviewed and updated the Master Fee Schedule to ensure that an appropriate fee is charged by reflecting one of the following adjustments:

Type	Description	Amount
CPI	To reflect general increase in cost of service	4.29%
Hourly Rate	To reflect increase or decrease in productive hourly rates for service provided	Various
Markup	To reflect increase or decrease in markup for staff time and related costs to manage consultant work	No change
Level of Effort	To reflect increase or decrease in level of effort to complete one unit of service	Various

WHEREAS, the City of Belmont desires to have all fees located in one document; and

WHEREAS, a public hearing was held and all objections or protests were heard on the proposed fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont adopts the attached Master Fee Schedule (Exhibit 1).

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on June 10, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont



**CITY OF BELMONT
MASTER FEE SCHEDULE
FY 2009 - PRELIMINARY**

**CITY OF BELMONT
MASTER FEE SCHEDULE
FY 2009**

TABLE OF CONTENTS

I.	General Government Services Fees	1
II.	Police Fees	2
III.	Development Review Fees	3
IV.	Building Permit Fees	6
V.	Electrical Permit Fees	10
VI.	Plumbing Permit Fees	14
VII.	Mechanical Permit Fees	16
VIII.	Engineering	19
IX.	Facility Use Fees	21
X.	Dedication of Land and/or Park In-Lieu Fees	23
XI.	Sewer Use and Connection Fees	25
XII.	Solid Waste	26
XIII.	National Pollution Discharge Elimination System (NPDES)	27
XIV.	Recreation Fees	28
XV.	Other Information	29

I. GENERAL GOVERNMENT SERVICE FEES**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

	Old Fee	New Fee
CITY COUNCIL		
Appeals to City Council		
Administrative	\$	100.00
Planning Commission	\$	950.00
Agendas & Minutes	\$	60.00
Agendas Only	\$	35.00
Video tape duplication	\$	20.00
Video duplication with a tape provided	\$	10.00
Audio CD-Rom of Council/Commission Meeting *	\$	20.00
RETURNED CHECK FEE		
Returned Check Fee		
First returned check	\$	25.00
Subsequent checks	\$	35.00
FINANCE		
Financial Statement (available on website for free)	\$	47
Budget, CD (available on website for free)	\$	68
BUSINESS LICENSE		
Change of Address	\$	16.00
Duplicate Business License	\$	16.00
Business Name Change	\$	16.00
NOTARY SERVICES		
Acknowledgement - per signature	\$	10.00
Jurat - per signature	\$	10.00
Depositions	\$	20.00
OTHER REPRODUCTION COSTS		
Publications		Actual Cost
Miscellaneous Reproductions		Actual Cost
Standard 8 1/2 x 11 Copy	\$	0.10 <i>per page</i>
SPECIAL SERVICES		
Business Data Mining	\$	148 <i>per hour</i>
(includes business data mining, records requests, data compilation and bookkeeping)		+ 30% <i>(billed in 1/4 h</i> <i>(for accounting, planning, treasury,</i> <i>debt & risk management services)</i>

* Fee may be waived for elected/appointed officials who are unable to attend related meeting.

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

	Old Fee	New Fee	
1. Fingerprint Fee		\$ 25.00	per person
2. Crime Report Fee	\$ 0.20	\$ 5.00 \$ 0.25	No charge to victim, 1st copy per page thereafter
3. Accident Report Fee	\$ 0.20	\$ 5.00 \$ 0.25	No charge to involved party, 1st copy per page thereafter
4. Local Clearance Letter		\$ 25.00	per person
5. Photos: Color 4 x 6		\$ 5.50	each (minimum of 5)
Photos: Digital 8-1/2 x 11		\$ 5.50	per page
Photos: CD Rom		\$ 5.50	each
6. Solicitors Permit		\$ 100.00	per person
7. Vehicle Release Fee		\$ 100.00 \$ 50.00	impound per vehicle storage
8. Lost Citations		\$ 5.00	per citation
9. Incident Print-out		\$ 5.00	per incident
10. Records Search/Print-out	\$ 80.00	\$ 88	per hour; billed in 1/4 hour increments
11. Audio Tape Duplication	\$ 80.00	\$ 88	per hour ; minimum of \$20.00 + cost of tape
12. Street Closure Request		\$ 44	per request
13. Video Tape Duplication	\$ 80.00	\$ 88	per hour ; 1 hour minimum + cost of tape
14. Vehicle Inspection		\$ -	Done by CHP only
15. Ticket Sign-off (outside agency)	\$ 5.00	\$ 7.00	per vehicle
16. Department Patches		\$ -	No longer sold to public
17. Emergency Cost Recovery		\$ 176 \$ 88	1st two hours additional hours
18. False Alarm Fees		No charge \$ 75.00 \$ 100.00 \$ 125.00	Up to 2nd incident 3rd incident 4th incident 5th incident or more
19. Alarm Permit Fee		\$ 35.00	per address
20. Massage Permit Fee (initial)		\$ 490.00	
21. Massage Permit (renewal)		\$ 150.00	
22. Massage Annual Inspection Fee		\$ 150.00	

III. DEVELOPMENT REVIEW FEES

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2008

		New	Old	New	Old
		Planning	Planning	Engineering	Engineering
1. DESIGN REVIEW					
1.	New Construction	\$ 3,738	\$3,308	\$2,373	\$2,100
2.	Exterior Modifications	\$ 3,141	\$2,779		
3.	Building or sign colors, Planning Commission review	\$ 2,164	\$1,915		
4.	Preliminary Design Review	\$ 1,592	\$1,409	\$1,028	\$910
	Same Project - Formal Application Credit		-\$437		
5.	Administrative Design Review	\$ 1,592	\$1,409	\$1,028	\$910
6.	Administrative Sign Review	\$ 777	\$688		
7.	Single-Family Design Review	\$ 3,440	\$3,044	\$1,503	\$1,330
8.	Temporary Banner Permit	\$ 181	\$160		
2. CONDITIONAL USE PERMIT					
1.	No New Construction	\$ 3,737	\$3,307	\$1,028	\$910
2.	All Others	\$ 3,737	\$3,307	\$1,028	\$910
3.	Administrative Permit	\$ 1,592	\$1,409	\$1,028	\$910
3. VARIANCE AND FAR EXCEPTION					
1.	Single Family Residential	\$ 3,737	\$3,307	\$475	\$420
2.	Other Uses	\$ 3,737	\$3,307	\$475	\$420
3.	Administrative Permit	\$ 1,592	\$1,409	\$475	\$420
4. GEOLOGIC REVIEW					
1.	Geotechnical/geologic report (includes \$1500 deposit for city geologic services)	\$ 2,968	\$2,627	Fee Schedule for Items 4.1 to 4.4: a. \$1107 as deposit	
2.	Map modification	\$ 3,254	\$2,880	b. \$ 183/hr. for time in excess of 7 hrs.	
3.	Exception (a, b, and c) City Code Sec. 7-12	\$ 2,575	\$2,279		
4.	Exception (d) City Code Sec. 7-12	\$ 2,772	\$2,453		
5. ENVIRONMENTAL FEES					
1.	Base fee (Categorical-CEQA exemptions)	\$ 483	\$427		
2.	Initial study - staff	\$ 3,090	\$2,735	Fee Schedule for Items 5.2 to 5.5: a. \$1,582 as deposit	
3.	Negative declaration - staff	\$ 1,174	\$1,039	b. \$ 183/hr. for time in excess of 10 hrs.	
4.	Mitigated Negative Declaration-% of cost of contract				
5.	EIR - percentage of cost of contract				
6. ADDITIONAL PLAN FEES					
1.	Subdivision Ordinance and City Code Exception	\$ 3,731	\$3,302	a. \$633 as deposit	
				b. \$ 183/hr. for time in excess of 4 hrs.	
				c. Actual consultant cost plus 30%	
2.	Miscellaneous administrative permits	\$ 289	\$255		
3.	General Plan Amendment, Rezoning, or Zoning Ordinance Amendment	\$ 4,515	\$3,995		
4.	Historic building alteration, planning comm. review	\$ 2,753	\$2,436		
5.	Grading Plan, Planning Commission Review	\$ 3,731	\$3,302	a. \$3,797 as deposit	
				b. \$ 183/hr. for time in excess of 24 hrs.	
				c. Actual consultant cost plus 30%	
6.	Appeals		Refer to Sec. 1 Governmental		
7.	Extension of Permits	\$ 1,416	\$1,253		
8.	Lot Line Adjustment, Certificate of Compliance	\$ 1,592	\$1,409	\$1,503	\$1,330 *
9.	Lot Line Adjustment - Record of Survey			\$1,503	\$1,330 *
10.	City Code Permits	\$ 858	\$759		
11.	Property Profile Report	\$ 270	\$239		
12.	Antenna	\$ 358	\$317		
13.	Landscape plan checking	\$ 289	\$255	\$316	\$280 *

* Fees include review cost for 3 submittals only. Hourly rate of \$183/hr to be charged for review time in excess of 3 submittals.

(continued)

III. DEVELOPMENT REVIEW FEES

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2008

	New	Planning *	Engineering	Engineering *
		Old	New	Old
14. Tree Removal Permit - requiring tree board review	\$ 1,972	## \$1,745		
15. Arborist Fees		## 130%		
16. Tentative Parcel Map	\$ 3,738	\$3,308	\$3,955+\$316/lot	3,500 + \$280/lot *
17. Resubmittal Fee (after 2nd resubmittal)			\$ 316	\$280 *
18. Street Modifications			\$ 1,898	\$1,680 *
19. Retaining Walls			\$ 2,373	\$2,100 *
20. Sewers			\$ 1,142	\$1,120 *
21. Storm Drains			\$ 1,898	\$1,680 *
22. Grading (No P.C. Review)			\$ 1,266	\$1,120 *
23. New Street			\$ 3,639	\$3,220 *

* Fees include review cost for 3 submittals only. Hourly rate of \$134 per hour (Planning) and \$162 (Engineering) to be charged for review time in excess of 3 submittals.

7. COMPLEX PROJECT--PROJECT FEE

Definition: Complex projects are those which, because of their size and issue complexity, are expected to take more staff time and effort than typical projects. Complex projects include new buildings totaling more than 10,000 gross square feet, major subdivisions of land into 5 or more lots or condominium units, tentative maps, all vesting tentative maps and extension of unimproved roads in the San Juan Hills area. Projects which would otherwise be subject to fixed processing fees may be deemed by the Community Development Director to be complex projects if multiple plan revisions or unusual circumstances require collection of a complex project fee to cover the costs of staff time.

FEE BASIS :	Community Development	Engineering	Engineering
1. Minimum, non-refundable fee of:	\$12,289	\$6,328	\$5,600
2. Fee at time of application calculated based on the following :			
Non-Residential	\$12,405 minimum complex project fee plus \$1,306 for each additional 10,000 square feet or portion thereof.	+ \$316/acre	+ \$280/acre
Residential	\$12,405 minimum complex project fee plus \$243 per additional unit.	+ \$316/acre	+ \$280/acre
Major Subdivisions (5 or more lots)	\$10,978 minimum complex project fee plus \$412 per lot.	\$4,113 + \$316/lot	\$3,640 + \$280/lot
3. Charges for City Staff time in excess of:	70 hours	40 hours	40 hours
billed at hourly rate of:	\$151	\$183	\$162
4. Services provided by private consultants are charged at actual cost plus 30%.		+30%	+30%
5. All complex project charges must be paid prior to public hearing.			

NOTES

- All fees to be paid at time of filing an application.
- Fees are additive; multiple applications require multiple fees.
- Each parcel requires separate Use Permit or Variance Fee.
- City geologist services will be charged at full cost to City. If deposit does not cover costs, applicant will be notified and billed for the additional work. Unused funds deposited for geologic services will be refunded to the applicant.
- City projects are subject to the fee schedule.
- For development review applications which require Engineering review but with no fee specified in the fee schedule, the master fee schedule allows Engineering Division to collect up to 10 hours staff time as deposit and at an hourly rate of \$183/hr plus 130% of actual consultant costs.

(continued)

III. DEVELOPMENT REVIEW FEES

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2008

8. TREE REMOVAL FEES- DEVELOPMENT PROJECTS OR GENERAL PROPERTY MAINTENANCE

Tree removal fees are assessed for the removal of trees required for the development or general maintenance of property. They are collected to mitigate the loss of trees from the City's tree population. Fees are deposited in the City Tree Planting and Establishment Fund.

FEE BASIS:

Tree Size (DBH)	Protected Trees		All Other Species	
		New Fee		New Fee
24" or greater	\$4,000	\$4,172	\$2,000	\$2,086
18" but less than 24"	\$3,000	\$3,129	\$1,000	\$1,043
10" but less than 18"	\$2,000	\$2,086	\$750	\$782
6" but less than 10"	\$1,000	\$1,043	\$500	\$521
Less than 6"	No Fee		No Fee	

NOTES:

- Protected Trees as defined in Chapter 25 of the City Code include: Oaks (all species), Bay, California Buckeye, Monterey Cypress, Coast Redwood, Giant Sequoia and Madrone.
- All Other Species include all other trees except: Acacia (all species), Eucalyptus globulus, Eucalyptus globulus Compacta and Monterey Pine.
- Tree size is defined by diameter at breast height (DBH), which means the diameter (at the widest point) of the tree trunk measured at 4.5 feet above natural grade. In the case of multiple stemmed trees, the measurement shall be the sum of the diameter of all stems measured at DBH.
- Payment shall be made prior to the issuance of a grading permit. If no grading permit is required, payment shall be made prior to the issuance of a building permit. If no building permit is required, payment shall be made prior to removal of any protected tree.

9. TREE PLANTING IN-LIEU FEES - DEVELOPMENT OR GENERAL MAINTENANCE PROJECTS

When a requirement to plant trees on the subject property cannot be met, the applicant shall pay a tree planting in-lieu fee to the City Tree Planting and Establishment Fund.

FEE BASIS:

Size of Tree to be Planted	In-lieu Fee	New Fee
24" Box	\$400	\$417

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008

1. BUILDING PERMIT FEES - NEW CONSTRUCTION

Class	Occupancy Type	Plan Check Fee			Inspection Fee		
		Type of Construction			Type of Construction		
			II N			II N	
			III N		II 1-HR	III N	
		I FR	III 1-HR	IV	I FR	III 1-HR	IV
		II FR	V 1-HR	V N	II FR	V 1-HR	V N
A-1/A-2	THEATER/CHURCH	\$0.46	NP	NP	\$0.77	NP	NP
A-2.1/A-3	Restaurant/SMALL ASSEMBLY ROOM	\$0.77	NP	NP	\$0.77	NP	NP
B	Office Bldg	\$0.92	\$0.79	\$0.61	\$0.81	\$0.69	\$0.53
B	High Rise Office Bldg	\$0.52	\$0.44	\$0.34	\$0.57	\$0.49	\$0.38
E-1 - E-3	PRESCHOOL / DAYCARE BUILDINGS	\$1.37	\$1.20	\$0.92	\$0.92	\$0.79	\$0.61
F	FACTORY TYPE ESTABLISHMENTS	\$0.61	\$0.53	\$0.40	\$0.61	\$0.53	\$0.40
H	HAZARDOUS OCCUPANCIES	\$1.53	\$1.32	\$1.02	\$1.15	\$1.00	\$0.77
I	INSTITUTIONAL OCCUPANCIES	\$1.37	\$1.20	\$0.92	\$0.92	\$0.79	\$0.61
M	Market/DEPARTMENT STORE	\$1.83	\$1.59	\$1.22	\$1.15	\$1.00	\$0.77
M	Retail Store	\$0.61	\$0.53	\$0.40	\$0.45	\$0.40	\$0.30
R-1	Apartment Bldg/HILLSIDE	\$4.12	\$3.58	\$2.75	\$3.44	\$2.98	\$2.30
R-1	APARTMENT BLDG/FLAT	\$2.75	\$2.38	\$1.83	\$2.30	\$1.99	\$1.53
R-2.1/R2.1.	Elderly Care Facilities	\$1.83	\$1.59	\$1.22	\$1.83	\$1.59	\$1.22
R-3	HILLSIDE	\$4.12	\$3.58	\$2.75	\$3.44	\$2.98	\$2.30
R-3	FLAT	\$2.75	\$2.38	\$1.83	\$2.30	\$1.99	\$1.53
S-1 - S-5	STORAGE FACILITIES / PARKING GARAGES	\$1.37	\$1.20	\$0.92	\$0.69	\$0.59	\$0.45
U	PRIVATE GARAGES / SHEDS	\$4.59	\$3.97	\$3.05	\$5.73	\$4.97	\$3.82
U-1	Patio Cover 300 sf	\$3.82	\$3.32	\$2.55	\$6.12	\$5.30	\$4.07
B	Office Tenant Improvements 5,000 sf	\$0.73	\$0.63	\$0.49	\$0.45	\$0.40	\$0.30
B	Office Tenant Improvements 500 sf	\$3.67	\$3.18	\$2.45	\$3.67	\$3.18	\$2.45
M	Retail Tenant Imprv 5,000 sf Type II-N	\$0.73	\$0.63	\$0.49	\$0.45	\$0.40	\$0.30
M	Retail Tenant Imprv 5,000 sf Type V-N	\$0.73	\$0.63	\$0.49	\$0.45	\$0.40	\$0.30

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

II. BUILDING PERMIT FEES - REMODELS AND ADDITIONS

Residential Alteration Category	Plan Check Hrs	Bldg Insp Hrs	Plmb Insp Hrs	Mech Insp Hrs	Elect Insp Hrs
Alteration Nonstructural	3 hrs	1.50	1.50	1.50	1.50
Alteration Structural	4 hrs	2.00	1.50	1.50	1.50
Attic conversion	3 hrs	2.00	1.00	1.00	1.00
Antenna Tower	2 hrs	1.00			
Awning	2 hrs	0.50			
Balcony	2 hrs	1.50	0.50	0.50	1.00
Basement (Unfinished To finish)	2 hrs	2.00	1.00	1.00	1.00
Basement (Unfinished to Build)	3 hrs	2.00	1.50	1.50	1.50
Bath room	2 hrs	1.00	1.50	1.00	1.00
Bay windows #	2 hrs	1.50			0.50
Carport	2 hrs	1.50			1.00
Cellular Antenna	4 hrs	2.00			2.00
Commercial Façade improvement	2 hrs	3.00			1.00
Commercial Hood	2 hrs	1.00	1.00	1.00	1.00
Covered Porch	2 hrs	1.50			1.00
Deck	2 hrs	1.50			1.00
Dishes > 2' #	2 hrs	0.50			
Drainage System	2 hrs	2.00			
Fence (wood, chain link)	2 hrs	1.00			
Fence/Sound Wall (Masonry)	2 hrs	2.00			
Fence (wrought iron)	2 hrs	0.50			
Fireplace (Chimney rebuild) #	1 hrs	1.00			
Fireplace (complete rebuild) #	2 hrs	1.50			
Garage (Attached Framed)	2 hrs	2.00	1.50	0.50	0.50
Garage (Attached Masonry)	2 hrs	2.50	1.50	0.50	0.50
Garage (Detached Framed)	2 hrs	2.00	1.50	0.50	1.00
Garage (Detached Masonry)	2 hrs	2.50	1.50	0.50	1.00
Habitable area added	2 hrs	3.00	1.50	1.50	1.50
Kitchen Remodel	2 hrs	1.50	1.50	1.00	1.50
Patio cover (lattice)	2 hrs	1.00			0.50
Patio cover (metal)	2 hrs	0.50			0.50
Patio cover (wood)	2 hrs	1.00			0.50
Photo Voltaic System	3 hrs	2.00			2.00
Pool Cabana	2 hrs	3.00	1.50	0.50	1.50

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

II. BUILDING PERMIT FEES - REMODELS AND ADDITIONS (cont.)

Recreational Bldg	2 hrs	3.00	1.50	0.50	1.50
Residing	2 hrs	0.50			0.50
Retaining wall (masonry)	5 hrs	1.50			1.00
Retaining wall (wood)	2 hrs	1.00			0.50
Roof structural replacement	5 hrs	1.50	0.50	0.50	0.50
Screen room	2 hrs	0.50			0.50
Sewer installation or repair	1 hr	1.00			
Skylight dome #	2 hrs	0.50			
Skylight non-structural #	2 hrs	1.00	0.50	0.50	1.00
Skylight structural #	2 hrs	1.00	0.50	0.50	1.00
Spray Booth	4 hrs		1.00		2.00
Storage racks	5 hrs	0.50			
Storage Shed	5 hrs	1.50			1.00
Swimming Pool (plaster)	5 hrs	3.00	1.00	0.50	1.50
Swimming Pool (Fiberglass)	2 hrs	0.50	1.00	0.50	1.00
Swimming pool (Vinyl)	2 hrs	0.50	1.00	0.50	1.00
Termite repairs (Structural)	2 hrs	2.00			1.00
Temporary trailer installation	2hrs	2.00			
Unfinished Room (To Build)	3 hrs	2.00	1.50	1.50	1.50
Unfinished Room (To Finish)	2 hrs	2.00	1.00	1.00	1.00
Vinyl Siding Replacement or repair	1 hr	2.00			
Voluntary foundation upgrade	1 hr	2.00			
Walls (bearing)	4 hrs	1.50	0.50	0.50	1.00
Walls (nonbearing)	2 hrs	1.00	0.50	0.50	1.00
Water service	1 hr	1.00			
Water supply re-piping	1 hr	1.00			
Windows #	1 hr	2.00			

Inspection Fees shall be calculated by multiplying the hourly rate by the inspection hours found in this table.

Hourly Rate = \$ 162.00

NOTES REGARDING FEES:

- 1) The City hereby sets the UBC valuation schedule methodology as a minimum fee.
- 2) If projects do not fit into one of the categories defined in Tab IV., Building Permit Fees, the Building Official should either a) substitute another category of occupancy that best fits the nature of the project, or b) base the fee on the valuation found in the most recent edition of the Building Standards Magazine as published by the International Conference of Building Officials (ICBO).
- 3) If a project requires significantly more work than average, the Building Official may require the applicant be charged on an hourly basis (i.e., each inspection = 1/2 hour).
- 4) City projects are subject to the fee schedule.

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

ADDITIONAL FEES:

Plan Check Fee	shall be 65% of the building fee. The plan check fees are separate fees from the building fees above.
Microfilm Charge	shall be 5% of the building fee. The microfilm charge is a separate fee from the building fees above.
State Energy	shall be 40% of the building fee. The state energy charges are separate fees from the building fees above.
Noise Insulation	shall be 8% of the building fee. This fee is for apartments and condominiums only. The noise insulation charges are separate fees from the building fees.
Handicapped Plan Check	shall be 25% of the building fee. The handicapped plan check charges are separate fees from the building fees.
Planning Plan Check	shall be 35% of the building fee. The planning plan check charges are separate fees from the building fees.
Engineering Plan Check	See Section VIII-Engineering Fees, Subsection 2: Building Permit Plan Check
Business License Valuation	shall be \$48.00 per structure up to \$50,000 valuation, over \$50,000, \$1.60 per \$1,000. The business license valuation charges are separate fees from the building fees.
General Plan Maintenance Fee	shall be 0.25% of the building valuation. The general plan maintenance charges are separate from the building fees.

OTHER INSPECTIONS AND FEES:

		New Fee
1. Inspections outside of normal business hours - per hour (minimum charge - two hours)	\$143.00	\$162
2. Reinspection fees assessed under provisions of Section 108.8 of the Uniform Building Code. - per hour	\$ 143.00	\$162
3. Inspections for which no fee is specifically indicated - per hour (minimum charge - one-half hour)	\$143.00	\$162
4. Additional plan review required by changes, additions or revisions to approved plans - per hour. (minimum charge - one-half hour)	\$143.00	\$162
5. For use of outside consultants for plan checking and inspections, or both.	Actual Cost + 30% Cost	

V. ELECTRICAL PERMIT FEES

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008

	Old Fees	New Fees
PERMIT ISSUANCE		
Issuance of each electrical permit	\$84.00	\$95
Issuance of each supplemental electrical permit	\$9.00	\$10
SYSTEM FEE SCHEDULE		
(Note: The following do not include permit-issuing fee.)		
1. New Residential Buildings		
The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.		
Multifamily		
For new multifamily residential buildings (apartments and condominiums) having three or more living units not including the area of garages, carports and other noncommercial automobile storage areas constructed at the same time, per square foot.	\$0.07	\$0.08
Single and Two-Family		
For new single and two-family residential buildings not including the area of garages, carports and other minor accessory buildings constructed at the same time, per square foot.	\$0.07	\$0.08
For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use the UNIT FEE SCHEDULE.		
2. Private Swimming Pools		
For new private, residential, in-ground, swimming pools for single-family and multifamily occupancies including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool.	\$232.00	\$262
For other types of swimming pools, therapeutic whirlpools, spas and alterations to existing swimming pools, use the UNIT FEE SCHEDULE.		
3. Carnivals and Circuses		
Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.		
For electric generators and electrically driven rides, each	\$30.00	\$34
For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$9.00	\$10
For a system of area and booth lighting, each	\$9.00	\$10
For permanently installed rides, booths, displays and attractions, use the UNIT FEE SCHEDULE.		

(continued)

V. ELECTRICAL PERMIT FEES

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008

4. Temporary Power Service

For a temporary service power pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances, each	\$77.00	\$87
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc., each	\$72.00	\$81

UNIT FEE SCHEDULE

(Note: The following do not include permit issuing fee.)

1. Receptacle, Switch and Light Outlets

For receptacle, switch, lighting or other outlets at which current is used or controlled, except services, feeders and meters.		
First 20 fixtures, each	\$1.43	\$2
Additional outlets, each	\$0.91	\$1
Note: For multioutlet assemblies, each 5 feet or fraction thereof may be considered as one outlet.		

2. Lighting Fixtures

For lighting fixtures, sockets or other lamp-holding devices		
First 20 fixtures, each	\$1.43	\$2
Additional fixtures, each	\$0.91	\$1
For pole or platform-mounted lighting fixtures, each	\$1.43	\$2
For theatrical-type lighting fixtures or assemblies, each	\$1.43	\$2

3. Residential Appliances

For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room; console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding one horsepower (HP) (746W) in rating, each	\$6.00	\$7
Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.		

(continued)

V. ELECTRICAL PERMIT FEES

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008

4. Nonresidential Appliances

For residential appliances and self-contained factory-wired, nonresidential appliances not exceeding one horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA), in rating including medical and dental devices; food beverage, and ice cream cabinets; illuminated show cases; drinking fountain; vending machines; laundry machines; or other similar types of equipment, each

\$6.00 \$7

Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.

5. Power Apparatus

For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:

Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), or kilovolt-amperes-reactive (KVAR):

Up to and including 1, each	\$6.04	\$7
Over 1 and not over 10, each	\$1.00	\$1
Over 10 and not over 50, each	\$32.00	\$36
Over 50 and not over 100, each	\$64.00	\$72
Over 100, each	\$96.00	\$108

Notes:

1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.
2. These fees include all switches, circuit breakers, contractors, thermostats, relays, and other directly related control equipment.

6. Busways

For trolley and plug-in-type busways, each 100 feet or fraction thereof

\$8.60 \$10

Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. No fee is required for portable tools.

7. Signs, Outline Lighting and Marquees

For signs, outline lighting systems or marquees supplied from one branch circuit, each

\$29.50 \$33

For additional branch circuits within the same sign, outline lighting system or marquee, each

\$5.85 \$7

(continued)

V. ELECTRICAL PERMIT FEES

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008

8. Services			
For services of 600 volts or less and not over 200 amperes in rating, each	\$84.00	\$95	
For services of 600 volts or less and over 200 amperes to 1000 amperes in rating, each	\$84.00	\$95	
For services over 600 volts or over 1000 amperes in rating, each	\$168.00	\$190	
9. Miscellaneous Apparatus, Conduits and Conductors			
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	\$23.50	\$27	
Note: This is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.			
OTHER INSPECTION AND FEES:			
1. Inspection outside of normal business hours - per hour (minimum charge-two hours)	*	\$214.50	\$242
2. Reinspection fees assessed under provisions of Section 305.8 - per hour		\$143.00	\$162
3. Inspection for which no fee is specifically indicated - per hour (minimum charge-one-half hour)	*	\$143.00	\$162
4. Additional plan review required by changes, additions or revisions to approved plans - per hour (minimum charge-one-half hour)	*	\$143.00	\$162

* Per hour charge or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, supplies, hourly wages and fringe benefits of the employees involved.
(Supplies is added as a cost component above.)

NOTES REGARDING FEES:

- 1) The City hereby sets the UBC valuation schedule methodology as a minimum fee.
- 2) If projects do not fit into one of the categories defined in Tab IV., Building Permit Fees, the Building Official should either a) substitute another category of occupancy that best fits the nature of the project, or b) base the fee on the valuation found in the most recent edition of the Building Standards Magazine as published by the International Conference of Building Officials (ICBO).
- 3) If a project requires significantly more work than average, the Building Official may require the applicant be charged on an hourly basis (i.e., each inspection = 1/2 hour).
- 4) City projects are subject to the fee schedule.

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

	Old Rate	New Rate
PERMIT ISSUANCE		
1. Issuance of each plumbing permit	\$84.00	\$95
2. Issuance of each supplemental plumbing permit	\$38.00	\$43
UNIT FEE SCHEDULE		
(Note: The following do not include permit-issuing fee.)		
1. Fixtures and Vents		
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection thereof)	\$12.75	\$14
For repair or alteration of drainage or vent piping, each fixture	\$6.00	\$7
2. Sewers, Disposal Systems and Interceptors		
For each building sewer and each trailer park sewer	\$32.00	\$36
Rainwater systems-per drain (inside building)	\$12.75	\$14
For each cesspool (where permitted)	\$48.00	\$54
For each private sewage disposal system	\$96.00	\$108
For each industrial waste pretreatment interceptor including its trap and vent, except kitchen type grease interceptors functioning as fixture	\$25.75	\$29
3. Water Piping and Water Heaters		
For installation, alteration, or repair of water piping and/or water-treating equipment or both, each	\$6.00	\$7
For repair or alteration of drainage or vent piping, each fixture	\$6.00	\$7
For each water heater including vent	\$77.00	\$87
4. Gas Piping Systems		
For each gas piping system of one to five outlets	\$77.00	\$87
For each additional outlet over five, each	\$16.00	\$18
5. Lawn Sprinklers, Vacuum Breakers and Backflow Devices		
For each lawn sprinkler system on any one meter, including backflow protection devices therefore	\$20.00	\$23
For atmospheric-type vacuum breakers not included in Item 1:		
1 to 5 devices	\$16.00	\$18
over 5 devices each	\$3.25	\$4
For each backflow protective device other than atmospheric-type vacuum breakers:		
2 inches (50.8mm) and smaller	\$16.00	\$18
Over 2 inches (50.8mm)	\$32.00	\$36
6. Swimming Pools		
For each swimming pool or spa:		
Public pool	\$118.00	\$133
Public spa	\$78.00	\$88
Private pool	\$78.00	\$88
Private spa	\$39.00	\$44

(continued)

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

	Old Rate		New Rate
7. Miscellaneous			
For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed this code.	\$12.75		\$14
OTHER INSPECTIONS AND FEES:			
1. Inspections outside of normal business hours - per hour (minimum charge - two hours)	\$214.50	*	\$242
		*	
2. Reinspection fees assessed under provisions of Section 305.8 - per hour	\$143.00	*	\$162
3. Inspections for which no fee is specifically indicated - per hour (minimum charge - one-half hour)	\$143.00	*	\$162
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge - one-half hour) - per hour	\$143.00	*	\$162

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, supplies, hourly wages and fringe benefits of the employees involved. (Supplies is added as a cost component.)

NOTES REGARDING FEES:

- 1) The City hereby sets the UBC valuation schedule methodology as a minimum fee.
- 2) If projects do not fit into one of the categories defined in Tab IV., Building Permit Fees, the Building Official should either a) substitute another category of occupancy that best fits the nature of the project, or b) base the fee on the valuation found in the most recent edition of the Building Standards Magazine as published by the International Conference of Building Officials (ICBO).
- 3) If a project requires significantly more work than average, the Building Official may require the applicant be charged on an hourly basis (i.e., each inspection = 1/2 hour).
- 4) City projects are subject to the fee schedule.

VII. MECHANICAL PERMIT FEES

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2008

		Old Fees	New Fees
PERMIT ISSUANCE			
1.	For the issuance of each mechanical permit	\$ 84.00	\$95
2.	For issuing each supplemental mechanical permit	\$ 9.50	\$11
UNIT FEE SCHEDULE			
(Note: The following do not include permit-issuing fee.)			
1.	Furnaces		
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h.	\$84.00	\$95
	For the installation or relocation of each forced-air or gravity-type furnace or burner including ducts and vents attached to such appliance over 100,000 Btu/h.	\$84.00	\$95
	For the installation or relocation of each floor furnace, including vent.	\$20.00	\$23
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	\$20.00	\$23
2.	Appliance Vents		
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$9.50	\$11
3.	Repairs or Additions		
	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by this code.	\$17.50	\$20
4.	Boilers, Compressors and Absorption Systems		
	For the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 Btu/h. (29.3 kW)	\$84.00	\$95
	For the installation or relocation of each boiler or compressor over three horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h and including 500,000 Btu/h. (146.6 kW)	\$35.00	\$40
	For the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h. (293.1 kW)	\$48.00	\$54

(continued)

VII. MECHANICAL PERMIT FEES

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2008

	Old Fees	New Fees
For the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or for each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h. (512.9 kW)	\$71.00	\$80
For the installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h. (512.9 kW)	\$119.00	\$134
5. Air Handlers		
For each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto.	\$77.00	\$87
Note: This fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in this code.		
For each air-handling unit over 10,000 cfm. (4719 L/s)	\$23.50	\$27
6. Evaporative Coolers		
For each evaporative cooler other than portable type.	\$77.00	\$87
7. Ventilation and Exhaust		
For each ventilation fan connected to a single duct	\$9.50	\$11
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit.	\$14.00	\$16
For the installation of each hood which is served by mechanical exhaust, including the ducts, for such hood.	\$14.00	\$16
8. Incinerators		
For the installation or relocation of each domestic-type incinerator.	\$23.50	\$27
For the installation or relocation of each commercial or industrial-type incinerator.	\$18.50	\$21
9. Miscellaneous		
For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$13.75	\$16
OTHER INSPECTIONS AND FEES:		
1. Inspections outside of normal business hours - per hour. (minimum charge-two hours)	\$143.00	\$162
2. Reinspection fees assessed under provisions of Section 305.8 per hour.	\$143.00	\$162
3. Inspections for which no fee is specifically indicated - per hour (minimum charge-one-half hour)	\$143.00	\$162

(continued)

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

- | | | | |
|--|----------|---|-------|
| 4. Additional plan review required by changes, additions or revisions to approved plans. - per hour (minimum charge-one-half hour) | \$143.00 | * | \$162 |
|--|----------|---|-------|

*Or the total hourly cost to the jurisdiction, whichever is the greatest.
This cost shall include supervision, overhead, equipment, supplies, hourly wages and fringe benefits of the employees involved.
(Supplies is added as a cost component above.)

NOTES REGARDING FEES:

- 1) The City hereby sets the UBC valuation schedule methodology as a minimum fee.
- 2) If projects do not fit into one of the categories defined in Tab IV., Building Permit Fees, the Building Official should either a) substitute another category of occupancy that best fits the nature of the project, or b) base the fee on the valuation found in the most recent edition of the Building Standards Magazine as published by the International Conference of Building Officials (ICBO).
- 3) If a project requires significantly more work than average, the Building Official may require the applicant be charged on an hourly basis (i.e., each inspection = 1/2 hour).
- 4) City projects are subject to the fee schedule.

CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2009

1. SUBDIVISION MAPS

- A. Parcel Maps
- B. Final Maps

2. BUILDING PERMIT PLAN CHECK

- A. Estimated project cost less than \$4,000
- B. Estimated project cost \$4,001-\$10,000
- C. Estimated project cost \$10,001-\$50,000
- D. Estimated project cost \$50,001-\$100,000
- E. Estimated project cost \$100,001-\$250,000
- F. Estimated project cost over \$250,000

3. HAULING PERMIT

4. GRADING PERMIT FEES

Cubic Yards :
50 - 500CY

Over 500CY or within San Juan Area

5. NPDES INSPECTION FEES:

Acres:
0-1 Acres
1-5 Acres
>5 Acres

6. ENCROACHMENT PERMIT

- A. Permanent Encroachments on City Right-of-Way
(Does not include permit for construction)
1. Minor Structure (fence, stairs, etc.)

2. Major Structure (retaining wall after Ord. 994 etc.)

3. Major Structure (retaining wall built before Ord. 994 that requires only
PWD to approve and no need for Council Resolution)

- B. Temporary Encroachment Permit that requires only PWD approval
(Permit is for Construction)

1. Residential Single Family

- a. Sidewalk
- b. Driveway approach
- c. Storm Drain Connection
- d. Sewer lateral and cleanout
- e. Sewer cleanout only

2. Commercial and Residential Development

- a. Estimated Cost of Construction
\$0 - \$5,000
\$5,001 - \$25,000
\$25,001 +

PROPOSED 2008/2009 FEES

- a. \$4,746+ \$316/lot for deposit.
- b. \$ 183/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.
- a. \$7,435 plus \$316/lot for deposit
- b. \$ 183/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

- a. \$158
- b. \$ 183/hr. for time in excess of 1hrs.
- a. \$316
- b. \$ 183/hr. for time in excess of 2 hrs.
- a. \$554
- b. \$ 183/hr. for time in excess of 3.5 hrs.
- a. \$791
- b. \$ 183/hr. for time in excess of 5 hrs.
- a. \$1,107
- b. \$ 183/hr. for time in excess of 7 hrs.
- a. 5% of improvement cost as
deposit or \$1,740 minimum.
- b. \$ 183/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

\$160+\$2/CY

\$475 Plus \$3/CY over 50CY

- a. 5% of estimated project cost as deposit
or \$2,373 minimum
- b. \$ 183/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

\$549
\$2,379
\$7,320

- a. \$2,379
- b. Consultant actual cost plus 30%.

- a. \$2,654
- b. Consultant actual cost plus 30%.

- a. \$900 plus encroachment lease value
- b. Consultant actual cost plus 30%.

Plan Check	Inspection	Plan Check	Inspection
\$183	\$549	\$140	\$420
\$183	\$549	\$140	\$420
\$183	\$549	\$140	\$420
\$183	\$549	\$140	\$420
\$183	\$549	\$140	\$420

Fee schedule for all items in 2a:

- a. 5% of construction cost as deposit
or minimum \$549
- b. \$ 183 /hr. in excess of deposit

2007/2008 FEE & SCHEDULE

- a. \$4200+ \$280/lot for deposit.
- b. \$ 162/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.
- a. \$6580 plus \$280/lot for deposit
- b. \$ 162/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

- a. \$140
- b. \$ 162/hr. for time in excess of 1hrs.
- a. \$280
- b. \$ 162/hr. for time in excess of 2 hrs.
- a. \$490
- b. \$ 162/hr. for time in excess of 3.5 hrs.
- a. \$700
- b. \$ 162/hr. for time in excess of 5 hrs.
- a. \$980
- b. \$ 162/hr. for time in excess of 7 hrs.
- a. 5% of improvement cost as
deposit or \$1540 minimum.
- b. \$ 162/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

\$160+\$2/CY

\$420 Plus \$3/CY over 50CY

- a. 5% of estimated project cost as deposit
or \$2100 minimum
- b. \$ 162/hr. for time in excess of deposit
- c. Consultant actual cost plus 30%.

\$420
\$1540 + \$280/acre
\$5320 + \$280/ acre

- a. \$1820 plus encroachment lease value

- a. \$2030 plus encroachment lease value
- b. Consultant actual cost plus 30%.

VIII. ENGINEERING

CITY OF BELMONT MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2009

C. Stop Work Notice	200% of appropriate fees	200% of appropriate fees
D. Surety deposit (Deposit amount may vary based on construction value as directed by the Director of Public Works.)	\$500 minimum cash deposit + 100% of construction value	\$500 minimum cash deposit + 100% of construction value

7. MISCELLANEOUS

A. Engineering and inspection services not covered by any of the above:	\$ 183 per hour.	\$ 162 per hour.
B. Services provided by private consultant are charged at actual cost plus 30%		
C. Work performed by Public Works maintenance forces will be paid as follows:		
Labor	Actual wages + Administrative cost+ benefits and 30% mark up	Actual wages + Administrative cost+ benefits and 30% mark up
Material	Actual cost and 30% mark up	Actual cost and 30% mark up
Equipment	Equipment rental rates* including minimum	Equipment rental rates* including minimum
* based on the current Caltrans editions of "Labor Surcharge and Equipment Rental Rates"		
D. Easement Vacation	1. \$2,928 for deposit 2. \$ 183/hr. for time in excess of 15 hr. 3. Actual consultant cost plus 30%.	1. \$2240 for deposit 2. \$ 162/hr. for time in excess of 16 hr. 3. Actual consultant cost plus 30%.
E. Street Vacation	1. \$4,026 for deposit 2. \$183/hr. for time in excess of 20 hrs. 3. Actual consultant cost plus 30%.	1. \$3080 for deposit 2. \$ 162/hr. for time in excess of 22 hr. 3. Actual consultant cost plus 30%.

8. COPIES OF DOCUMENTS

Copies of drawings (any size)	\$ 15.00 for first page \$ 1.25 per page thereafter	\$ 15.00 for first page \$ 1.25 per page thereafter
Architect Search	\$40	\$40
Microfilm Re-production	\$35	\$35
Xerox copies, 8 1/2" x 11"	\$.10 per copy	\$.10 per copy

IX. FACILITY USE FEES

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

A. Cottage, Barrett Community Center, Conference Center

Facility	Group II, III, IV Non-Recreation Hours	Group V	Group VI Residents	Group VI Non-Residents	Group VII Commercial
Barrett Multi Use	\$27 per hour	\$49 per hour	\$82 per hour	\$93 per hour	\$110 per hour
Barrett Multi Use - Alcohol Permit Fee	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental
Barrett Class Rooms	\$22 per hour	\$27 per hour	\$30 per hour	\$38 per hour	\$49 per hour
Barrett Class Rooms - Alcohol Permit Fee	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental
Conference Center	\$33 per hour	\$55 per hour	\$104 per hour	\$154 per hour	\$165 per hour
Conference Center - Alcohol Permit Fee	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental
Library - Taube Room *	\$33 per hour	\$55 per hour	\$104 per hour	\$148 per hour	\$160 per hour
Cottage	\$27 per hour	\$33 per hour	\$55 per hour	\$66 per hour	\$75 per hour
Cottage - Alcohol Permit Fee	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental	\$75 per rental
Refundable Trust Deposit	\$275 Cottage/ Barrett	\$275 Cottage/ Barrett	\$275 Cottage/ Barrett	\$275 Cottage/ Barrett	\$275 Cottage/ Barrett
	\$385 Conf. Ctr	\$385 Conf. Ctr	\$385 Conf. Ctr	\$385 Conf. Ctr	\$385 Conf. Ctr
Barrett & Conference Center set up fee	\$33 per rental	\$33 per rental	Included in rental fee	Included in rental fee	Included in rental fee

Processing Fee:	\$22
The non-refundable processing fee is due within five (5) days after the applicant receives their approved permit.	

Payment of Fees

The Security Trust Deposit (when applicable) and a non-refundable processing fee is due within five (5) days after the applicant receives their approved permit.

The remaining fees will be due thirty (33) days prior to the event or program.

The payment of the security trust deposit and processing fee and the use fees may be made by two separate checks, payable to the "City of Belmont."

All use fees for meeting rooms shall be due prior to the use.

* The fee will be waived for the Belmont Based, Non For Profit Organizations, during the Library's normal business hours, where there will be no food service.

(continued)

IX. FACILITY USE FEES

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

B. Twin Pines Senior & Community Center, Lodge Recreation Facility

Facility	Group II, III, IV Non-Recreation Hours	Group V	Group VI Resident	Group VI Non-Residents	Group VII Commercial
Multi Use Room	\$60 per hour	\$82 per hour	\$148 per hour	\$214 per hour	\$225 per hour
Multi Use Room - Kitchen Fee	\$125 per rental	\$125 per rental	\$125 per rental	\$125 per rental	\$125 per rental
Game Room (separate)	\$22 per hour	\$27 per hour	\$30 per hour	\$35 per hour	\$40 per hour
Crafts Room (separate)	\$22 per hour	\$27 per hour	\$30 per hour	\$35 per hour	\$40 per hour
Craft Room (with Multi Use rental)	Included in Multi Use Fee	Included in Multi Use Fee	Included in Multi Use Fee	Included in Multi Use Fee	Included in Multi Use Fee
Lodge Rm # 1	\$33 per hour	\$55 per hour	\$104 per hour	\$154 per hour	\$165 per hour
Lodge Rm # 1 - Kitchen Fee	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental
Lodge Rm #3 or #4	\$22 per hour	\$27 per hour	\$30 per hour	\$35 per hour	\$40 per hour
Lodge & Senior Center set up fee (up to 182 people)	\$33 per rental	\$33 per rental	Included in rental fee	Included in rental fee	Included in rental fee
Senior Center set up fee (over 182 people)	\$49 per rental	\$49 per rental	Included in rental fee	Included in rental fee	Included in rental fee
Lodge & Senior Center - Alcohol Permit Fee	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental	\$100 per rental
Refundable Trust Deposit	\$385	\$385	\$385	\$385	\$385

C. Twin Pines Large Group Picnic Area (Does not include satellite picnic areas and playground.)

Resident	A non-refundable reservation fee of \$82
Non-Resident	A non-refundable reservation fee of \$137
Alcohol Permit Fee	\$30

Processing Fee:	\$22
The non-refundable processing fee is due within five (5 days) after the applicant receives their approved permit.	

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

- A. This Section is enacted pursuant to the authority granted by Subdivision Map Act of the State of California. As a condition of approval of a final subdivision or parcel map, the subdivider shall dedicate land, pay a fee in lieu thereof, or both, at the option of the City for parks or recreational purposes as herein set forth.
- B. It is hereby found and determined that the public interest, convenience, health, welfare and safety require that five (5) acres of property for each one thousand (1,000) persons residing within the City be devoted to local park and recreational purposes.
- C. The subdivider shall dedicate land or pay fees in lieu thereof for parks and recreational facilities to serve the residents of the subdivision. The amount of land to be provided or fees paid shall be determined pursuant to the following formula:
1. The amount of land to be dedicated shall be equal to:
The estimated number of residents of the subdivision based on the average number of persons per household by unit as disclosed by the most recent available Federal census or a census taken pursuant to Chapter 17 (commencing with Section 40200 of Part 2, Division 3 of Title 4 of the Government Code).
Multiplied by .005 acres.
 2. If the subdivider provides park and recreational improvements to the dedicated land, the value of the improvements together with any equipment located thereon shall be a credit against the payment of fees or dedication of land required by this ordinance.
 3. Planned developments and real estate developments, as defined in Sections 11003 and 11003.1 respectively of the Business and Professions Code, not including condominium developments, shall be eligible to receive a credit, as determined by the City Council against the amount the fee imposed pursuant to this Section, for the value of private open space within the development which is usable for active recreational uses, provided that the following standards are met:

Turf Playfield	1.00 - 3.00
Swimming Pool (42' x 75')	
with adjacent deck and lawn area	.25 - .50
Recreational Center Building	.15 - .25
 4. Only the payment of fees shall be required in subdivisions containing fifty (50) parcels or less.
 5. Whether land shall be dedicated or fees paid or both in subdivisions containing more than fifty (50) parcels shall be determined by the City Council.

(continued)

- D. When a fee is required to be paid in lieu of park land dedication, the amount of the fee shall be based upon the average estimated fair market value of the land which would otherwise be required to be dedicated. The fair market value shall be as determined by prevailing market rates at the time of final map or parcel map approval. If the subdivider and the City do not agree on the fair market value of the property, the value shall be determined by a qualified real estate appraiser. All cost to obtain such appraisal shall be borne by the subdivider.
- E. The fees paid in lieu of the dedication of property shall be used only for the purpose of providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of necessary land, or, the improving of City land for park and recreational purposes consistent with State law. Said fee shall be committed within five (5) years after payment or the issuance of building permits on one half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision. (Ordinance 757, 11-25-86)

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

Service charges shall be the sum of a service charge and a flow charge determined as follows:

1. Service Charge

- a. Residential Customers (single-family and multi-family)
\$238.16 per dwelling unit per year.
- b. Non-Residential Customers
\$238.16 per parcel per year.

2. Flow Charge

- a. Low-strength customer class (all residential and non residential other than Supermarkets with Grinders and Restaurants with On-Site Food Preparation)
\$3.12 per hundred cubic feet (hcf) of estimated annual wastewater discharge
- b. High-strength customer class - (Supermarkets with Grinders and Restaurants with On-Site Food Preparation)
\$6.08 per hundred cubic feet (hcf) of estimated annual wastewater discharge

Notes:

- * Annual wastewater discharge for a sewer connection will be estimated as twelve times the estimated winter water use at the connection served by the connection.
- * The winter water use for a location will be estimated as the average of the meter readings provided by the Mid-Peninsula Water District for the December through March period from the second year prior to the year for which charges are calculated. If December through March readings are not available for that year, but are available for the December through March period from the year prior to the year for which the charges are calculated, then the later readings shall be used for the average.
- * If December through March readings are not available for a residential connection (as when a connection is established after the most recent December), then annual wastewater discharge will be estimated based on an estimated monthly winter water use of 8 hcf.
- * For non-residential connections, if December through March readings are not available, or, where in the determination of the Director of Finance, the type of business using the commercial connection has changed such that prior readings cannot accurately predict future wastewater discharge, annual wastewater discharge will be estimated by the Director of Finance based upon his or her best estimation based upon the type of use of the connection, but in no event shall the estimated flow in such case be less than half of the average estimated flow for all commercial connections in the City during the prior year.
- * Sewer charges will be billed on the San Mateo County tax rolls with a passthrough charge to the ratepayer of \$1.25 per parcel to cover county fees related to collecting the sewer charges on the tax roll.
- * The \$245.40 standby charge for parcels that are undeveloped and not currently using sewer service or being charged a sewer service charge will continue unchanged

CONNECTION FEE:

Residential Use - including but not limited to:

Single family dwellings, duplex and multiple family dwelling
apartments and multiple dwelling structures used for human
inhabitation, per living unit.

<i>Belmont System Component</i>	\$9,889.11
<i>SBSA Treatment Component</i>	\$2,135.70
Total Fee	\$12,024.81

Non Residential Use

Occupancies where the calculated flow to the sanitary sewer
is less than 270 gallons per day, per connection.

<i>Belmont System Component</i>	\$9,889.11
<i>SBSA Treatment Component</i>	\$2,135.70
Total Fee	\$12,024.81

270 GPD per City ordinance

Occupancies where the calculated flow to the sanitary sewer
is greater than 270 gallons per day, per connection.

<i>Belmont System Component</i>	\$9,889.11	
<i>plus</i>	\$36.63	x (Vi-270)
<i>SBSA Treatment Component</i>	\$2,135.70	
<i>plus</i>	\$7.91	x (Vi-270)
Total Fee	\$12,024.81	
<i>plus</i>	\$44.54	x (Vi-270)

Where:

Vi = Volume of waste water in gallons per day to be discharged
from the nonresidential use. 270 GPD is the maximum flow,
per City ordinance, not subject to the additional fee

(A) The following amounts are the proposed sewer rates pending a public hearing on May 13, 2008.

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

Solid Waste Service Rates

Residential Service - Progressive Rates, 1x per week garbage service		
Volume (gallons)	Typical Service Subscriptions	Quarterly bill
0-32	32 gallon	\$60.55
33-64	64 gallon	\$61.88
65-96	96 gallon	\$63.21
97-128	128 gallon	\$64.65
129-160	160 gallon	\$65.98

Commercial Can Service- Progressive Rates, Frequency Surcharges Service 1 to 3 times per week		
Pickup Frequency	Volume (gallons)	Monthly bill
1 x weekly	32.00	\$20.18
2 x weekly	32.00	\$21.07
3 x weekly	32.00	\$21.55
1 x weekly	64.00	\$41.25
2 x weekly	64.00	\$42.14
3 x weekly	64.00	\$43.10

Commercial Bins - Progressive Rates, Frequency Surcharges Service 1 to 3 times per week		
Pickup Frequency	Volume (yards)	Monthly bill
1 x weekly	1	\$96.69
2 x weekly	1	\$98.12
3 x weekly	1	\$99.55
1 x weekly	2	\$193.38
2 x weekly	2	\$196.24
3 x weekly	2	\$200.54

Commercial Compactor - Cost per Compacted Yard	
Wet	Recyclable
\$57.30	\$42.97

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

- | | |
|-------------------------------|--|
| 1. Single Family | \$30.00 under one acre
\$30.00 x acreage (over one
acre) |
| 2. Institutional | \$30.00 per acre |
| 3. Condominium | \$30.00 per unit |
| 4. Multi-Family | \$30.00 times 2/3 times Number of units |
| 5. Commercial | \$30.00 times 20 times Number of Acres |
| 6. Undeveloped | \$30.00 times Number of Acres |
| 7. Additional Transaction Fee | \$1.25 per Parcel |

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

Recreation fees are charged based on the following formula:

(1) Actual Costs - (2) Actual Costs x Subsidy % = (3) Fee

The City's Recreation subsidy policy levels are as follows:

High (67% - 100%)

Teens, Seniors, and Aquatics

Medium (34% - 66%)

Camps, Summer School, and Special Events

Low (0% - 33%)

Adult Sports, Special Classes, and Day Care

**CITY OF BELMONT
MASTER FEE SCHEDULE
EFFECTIVE JULY 1, 2008**

The Finance Director has the authority to charge actual costs incurred including time, materials, and overhead if a fee does not approximate actual costs incurred.



2175 North California Boulevard, Suite 990
Walnut Creek, California 94596
Tel: (925) 977-6950
Fax: (925) 977-6955
hfh-consultants.com

Robert D. Hilton, CMC
John W. Farnkopf, PE
Laith B. Ezzet, CMC
Richard J. Simonson

TECHNICAL MEMORANDUM

To: Karen Borrmann, Assistant Director of Public Works/City Engineer, City of Belmont

From: John Farnkopf, HF&H Senior Vice President
Edmund Jones, HF&H Senior Associate

Date: June 2, 2008

Subject: Final Report: Belmont Sewer Service Connection Fee Update

With this letter I would like to report the results of our analysis of the City of Belmont's sewer service connection fee (alternatively known as a capacity fee). This memo describes the study background, approach and analysis, and summarizes our findings; tables from the model are included as an attachment.

BACKGROUND

The City charges new development a one-time connection fee at the time that the connection to the City's sewer facilities is made. The purpose of the connection fee is to ensure that development pays its fair share of the costs associated with providing system capacity. Connection fees are a type of development impact fee that public agencies may impose as a condition of development under the authority of California Government Code Section 66000 *et seq.*, the Mitigation Fee Act. The Act requires that "those fees or charges shall not exceed the estimated reasonable cost of providing the service"¹. Because the Act does not prescribe a formula or procedure for determining "the estimated reasonable cost," it is the responsibility of the analyst to employ a method that yields a reasonable result.

The courts generally regard fees as being reasonable if they are not capricious, arbitrary, or discriminatory. Fees are capricious if there is no factual basis for the underlying data used to make the calculations. Fees are arbitrary if there is no logical rationale for choosing among alternatives. Fees are discriminatory if they disproportionately allocate costs to

¹ Mitigation Fee Act Section 66013(a).

one class of service at the expense of another class. The purpose of this memo is to document that the conditions have been met to establish that the City's sewer service connection fee is reasonable.

Figure 1 summarizes the City's current connection fee, which became effective July 1, 1999. The documentation describing the derivation of the current connection fee is unavailable.

Figure 1. Current Connection Fee (Effective July 1, 1999)

Residential Use - including but not limited to: Single family dwellings, duplex & multiple family dwellings apartments and multiple dwelling structures used for human inhabitation, per living unit.		\$1,750.00
Non-Residential Use		
Occupancies where the calculated flow to the sanitary sewer is not more than 270 gallons per day, per connection.		\$1,750.00
Occupancies where the calculated flow to the sanitary sewer is greater than 270 gallons per day, per connection.		\$1,750.00
		plus
		\$4.88
		x (Vi-270)
Where:		
Vi=Volume of wastewater in gallons per day to be discharged from the nonresidential use. 270 GPD is the maximum flow, per City ordinance, not subject to the additional fee.		

APPROACH AND ANALYSIS

Our approach derives the connection fee in terms of the unit cost of facilities required to provide service for growth. Existing facilities are included in the connection fee calculation because they provide capacity for growth. The existing facilities constitute a network with capacity for both existing rate payers as well as capacity for growth. Growth does not use only the increment of future capacity in the future facilities. These future facilities will be integral with the existing facilities.

Most, if not all, of the existing facilities have already been paid for. They are included in the connection fee calculation so that growth reimburses existing ratepayers for the investment made on growth's behalf. The investment is valued at replacement cost to give

effect to the appreciation in value since the original cost was occurred, as well as the value of subsequent maintenance. The value of maintenance is reflected in replacement cost, which is appropriate because, since their construction, all facilities have been maintained and provide service indistinguishable from recently constructed facilities.

The unit cost of capacity was calculated by dividing the cost of existing and future facilities by the corresponding capacity associated with the facilities. The available capacity was based on the estimated total number of equivalent dwelling units at build-out. In effect, the approach follows the *buy-in*, or *average cost*, methodology (with one exception discussed below). By using the buy-in methodology, it was not necessary to determine the portion of facilities attributable to growth, as is done in some connection fee studies.

To make the calculation, existing and future facilities were identified, their values determined, the capacity associated with the facilities determined, and, by dividing the values by the respective capacity, the unit cost of capacity fee was calculated. A spreadsheet model (copy attached) was prepared to make the calculations. Each of these steps is described below.

Belmont Facilities Included in Calculation

An inventory of the existing and future facilities was compiled in RMC's Sanitary Sewer Rehabilitation Master Plan (the Plan) dated September 2007. Most of the existing facilities constitute the transmission system, which are well documented and constitute a city-wide network of pipelines that provide capacity for growth. The future facilities are also derived from the Plan. Future facilities will provide capacity for growth as well as benefit existing ratepayers by improving reliability and upgrading facilities between now and build-out as documented in the city's general plan.

The combination of the existing and future facilities represents all infrastructure known at this time that will be required to meet demands at build-out. There will no doubt be additional facilities that should be included in future updates. There will also be other facilities that are currently projected for future construction that are modified or and replaced by other facilities. Again, changes like this can be reflected in future updates.

Value of Belmont Facilities

The Plan identifies the number of linear feet of sewer pipe laid in Belmont by decade. Based on an estimated useful life of 50 years, we assumed that the pipes being replaced in the Plan projects is the pre-1950 inventory and that the post-1960 inventory, much of which has been rehabilitated, would remain in service for now. The post-1960 pipes total 262,020 linear feet, about sixty percent of the City's sewer pipes. Using replacement cost

estimates given in the Plan, we estimate that this portion of the system is worth \$89,872,860, less an estimated 20% in prior developer contributions, for a valuation of \$71,606,201. The Plan also identifies the need to replace about 40% of the City's sewer pipes plus the pump stations and force mains. We used the upper cost range given for the identified replacement projects - \$44,670,000. This brings the total system valuation to \$116,276,201.

Fee Calculation

The connection fee consists of two base components per connection: one for Belmont's collection system and one for Belmont's share of SBSA's wastewater treatment facilities. Revenue from the component for Belmont's facilities reimburses the City for its investment in capacity constructed for the benefit of growth. Revenue from the SBSA component reimburses the City for its payments to SBSA for treatment capacity that benefits growth.

Belmont's current population is estimated at 26,078². Build-out population is estimated to be 28,000³. This represents a 7.37% potential increase in population. We assumed the same growth for the City's sewer units, from 10,951 to 11,758 at build-out, with the mix of residential and non-residential connections not changing significantly. This number was used as the denominator in calculating the City's per-connection share of sewer system value. Dividing the City's system value of \$116,276,201 by 11,758 yields a connection fee of \$9,889 per sewer unit for the City's facilities.

Belmont's share of SBSA capacity costs has been determined by SBSA to be \$7.91 per GPD, which is the same for all four SBSA member agencies.⁴ We multiplied this unit cost by 270 GPD⁵, yielding \$2,136 per sewer unit. This brings the total base connection fee to \$12,025 (see Attachment). In other words, \$12,025 is the minimum charge per connection.

The base connection fee will be increased for connections estimated to discharge more than 270 GPD of flow into the system. To reach a dollar amount per GPD for this volumetric component of the fee, we divided the City base component by 270 GPD. This yields an additional volumetric fee of \$36.63 per estimated GPD for the City component, which is charged in addition to Belmont's base component. The additional volumetric component for SBSA is calculated by multiplying all estimated flow over 270 GPD times \$7.91 per GPD, which is added to SBSA's base component (see Attachment).

² CA Dept. of Finance, E-4 Population Estimates as of 1/1/08; May 2008

³ General Plan, General Community Goals & Policies, Paragraph 1015

⁴ As of this writing, \$7.91/GPD was SBSA's current estimate. This number is subject to change outside of the City's control. The City should automatically pass through SBSA's charge whenever it changes.

⁵ The derivation of the 270 GPD is currently being researched. An updated value may be incorporated into future connection fee calculations. We would not expect the difference to be great.

We expect that no residential connection will pay more than the base fee, because the average discharge per residential unit is typically below 270 GPD (although this does not preclude charging a larger fee for a residence that is projected to discharge significantly more than the average amount of flow into the wastewater system).

CONCLUSION

Figure 2 summarizes and compares the current and proposed connection fee for example connections for selected connection classes. The flows are based on averages for the class.

Figure 2. Comparison of Sample Connection Fee

	Average HCF/Year	Average GPD ¹	Current Capacity Fee/EDU	Proposed		
				Average City Capacity Fee	Average SBSA Capacity Fee	Average Total Capacity Fee
Low-strength residential						
<i>Single family</i>	85.06	174.33	\$1,750.00	\$9,889.11	\$2,135.70	\$12,024.81
<i>2-4 units</i>	63.39	129.91	\$1,750.00	\$9,889.11	\$2,135.70	\$12,024.81
<i>Five or more units</i>	59.34	121.61	\$1,750.00	\$9,889.11	\$2,135.70	\$12,024.81
<i>Residential Condominium</i>	68.47	140.33	\$1,750.00	\$9,889.11	\$2,135.70	\$12,024.81
Low-strength commercial/other						
<i>Hotel</i>	3,658.76	7,498.46	\$37,024.89	\$274,641.28	\$59,312.83	\$333,954.11
<i>Store/office/shopping center</i>	528.55	1,083.23	\$5,718.57	\$39,674.85	\$8,568.37	\$48,243.22
<i>Other commercial</i>	187.82	384.93	\$2,310.88	\$14,098.72	\$3,044.83	\$17,143.54
<i>Institutional</i>	1,957.12	4,011.02	\$20,006.18	\$146,909.03	\$31,727.17	\$178,636.20
<i>Other parcels</i>	299.19	613.17	\$3,424.68	\$22,458.24	\$4,850.19	\$27,308.43
High-strength commercial						
<i>Restaurant</i>	453.58	929.59	\$4,968.82	\$34,047.65	\$7,353.09	\$41,400.74
<i>Supermarket</i>	1,989.55	4,077.50	\$20,330.58	\$149,343.81	\$32,253.00	\$181,596.81

¹ Gallons of wastewater discharge per day = HCF/Year / 365 days/year * 748.05 gallons/HCF. Based on December 2006-March 2007 billing data from Mid-Peninsula Water District.

Figure 3 compares connection fees (local system component only) among SBSA members. Belmont's current fee of \$1,035 is neither the highest nor the lowest among this peer group. The updated fee recommended in this report is significantly larger than the other SBSA members' connection fees. Most of the difference may be due to the other connection fees being outdated.

**Figure 3. Connection Fee Comparison
(Excluding SBSA)**

SBSA Member	Connection Fee*
Redwood City	\$960
Belmont current	\$1,035
San Carlos	\$1,152
West Bay Sanitary District	\$2,549
Belmont proposed	\$9,889
* Local system component only	

It is our opinion that the connection fee developed in this report is reasonable. Recognizing that the proposed fee represents a large increase over the current fee, we recommend phasing in the proposed fee over three years, increasing the fee in equal increments to mitigate the fiscal impact to development. **Figure 4** shows the three-year transition from the current fee to the full fee. Note that the SBSA connection fee is not derived by the City. It is a pass-through charge determined by SBSA and is not final at this time. The City should automatically adjust its charge for SBSA facilities whenever it is changed by SBSA, independently of this report.

Figure 4. Connection Fee Phase-in

	Current Fee	Phase 1	Phase 2	Full Fee
Residential				
<i>Belmont System Component</i>	\$1,034.50	\$3,986.04	\$6,937.58	\$9,889.11
<i>SBSA Treatment Component</i>	\$715.50	\$1,188.90	\$1,662.30	\$2,135.70
Total Fee	\$1,750.00	\$5,174.94	\$8,599.88	\$12,024.81
Non-Residential, 270 GPD or less				
<i>Belmont System Component</i>	\$1,034.50	\$3,986.04	\$6,937.58	\$9,889.11
<i>SBSA Treatment Component</i>	\$715.50	\$1,188.90	\$1,662.30	\$2,135.70
Total Fee	\$1,750.00	\$5,174.94	\$8,599.88	\$12,024.81
Non-Residential, more than 270 GPD				
<i>Belmont System Component</i>	\$1,034.50	\$3,986.04	\$6,937.58	\$9,889.11
<i>plus</i>	\$2.23	\$13.70	\$25.16	\$36.63 x (Vi-270)
<i>SBSA Treatment Component</i>	\$715.50	\$1,188.90	\$1,662.30	\$2,135.70
<i>plus</i>	\$2.65	\$4.40	\$6.16	\$7.91 x (Vi-270)
Total Fee	\$1,750.00	\$5,174.94	\$8,599.88	\$12,024.81
<i>plus</i>	\$4.88	\$18.10	\$31.32	\$44.54 x (Vi-270)

In order to maintain the connection fee in current dollars going forward, we recommend escalating Belmont's component of the connection fee shown in this report on an annual

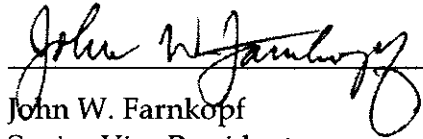
Karen Borrmann
June 2, 2008
Page 7

basis using an appropriate construction cost index. We also recommend maintaining an accounting of the capital expenditures so that, as future facilities are constructed and become existing facilities, any variance in cost can be reflected in the updated connection fee.

The attached copy of the model provides detail on the facilities included in the analysis, the development of their costs, and the resulting connection fee. Please provide your comments so that we can revise this draft report. If you have any additional questions, please do not hesitate to call. Thank you for asking HF&H to assist with this matter.

Very truly yours,

HF&H CONSULTANTS, LLC

A handwritten signature in black ink, appearing to read "John W. Farnkopf", is written over a horizontal line.

John W. Farnkopf
Senior Vice President

Attachment: Connection fee model

	A	B	C	D	E
1		Connection Fee in Master Fee Schedule			
2					
3					
4					
5		Residential Use - including but not limited to:			
6		Single family dwellings, duplex & multiple family dwellings			
7		apartments and multiple dwelling structures used for human			
8		inhabitation, per living unit.			
9		<i>Belmont System Component</i>	\$9,889.11		From Fee Calculation Table
10		<i>SBSA Treatment Component</i>	\$2,135.70		From Fee Calculation Table
11		Total Fee	\$12,024.81		
12					
13		Non-Residential Use			
14		Occupancies where the calculated flow to the sanitary sewer			
15		is not more than 270 gallons per day, per connection.			
16				270 GPD per City ordinance	
17		<i>Belmont System Component</i>	\$9,889.11		
18		<i>SBSA Treatment Component</i>	\$2,135.70		
19		Total Fee	\$12,024.81		
20					
21		Occupancies where the calculated flow to the sanitary sewer			
22		is greater than 270 gallons per day, per connection.			
23		<i>Belmont System Component</i>	\$9,889.11		
24		<i>plus</i>	\$36.63	x (Vi-270)	From Fee Calculation Table
25		<i>SBSA Treatment Component</i>	\$2,135.70		
26		<i>plus</i>	\$7.91	x (Vi-270)	From Fee Calculation Table
27		Total Fee	\$12,024.81		
28		<i>plus</i>	\$44.54	x (Vi-270)	
29					
30		Where:			
31		Vi=Volume of wastewater in gallons per day to be discharged			
32		from the nonresidential use. 270 GPD is the maximum flow,			
		per City ordinance, not subject to the additional fee.			

	A	B	C
1	Belmont Sanitary Sewer Capacity Fee Calculation		
2			
3			
4			
5	Belmont Facilities		
6	Current Facilities		
7	Total Cost of Current Facilities	\$89,872,860	From Belmont Current Facilities Table
8	Developer contributions	20.33%	From Belmont Current Facilities Table
9	Net	\$71,606,201	
10			
11	Belmont Sewer Rehabilitation Master Plan		
12	Near-term gravity sewer rehabilitation plan	\$12,600,000	Assumes replacement of all pre-1960 sewer pipe
13	Long-term gravity sewer rehabilitation plan	\$25,000,000	Assumes replacement of all pre-1960 sewer pipe
14	Pump station rehabilitation	\$1,550,000	
15	Force main rehabilitation	\$2,530,000	
16	Other (allowances, studies, etc.)	\$2,990,000	
17	Total Estimated Cost	\$44,670,000	
18			
19	Total Cost of Belmont Facilities	\$116,276,201 (A)	
20			
21	Current population	26,078	CA Dept. of Finance, E-4 Population Estimates as of 1/1/08; May 2008
22	Buildout population	28,000	General Plan, General Community Goals & Policies, Paragraph 1015
23	Growth remaining	7.37%	
24			
25	Current sewer units	10,951	2008-09 Sewer Rate Model
26	Growth	7.37%	
27	Projected buildout sewer units	11,758	(B) (rounded to whole number)
28			
29	City capacity fee based upon projected sewer units	\$9,889.11 (A)/(B)	
30			
31	SBSA Facilities		
32	City Unit Capacity	270.00	Gallons/Day
33	SBSA Cost of Capacity	\$7.91	/Gallon/Day
34			
35	SBSA capacity fee	\$2,135.70 /Unit	
36			
37	Total Capacity Fee	\$12,024.81	To Master Fee Schedule Table
38			
39			
40	City fee	\$9,889.11 /Unit	
41	Baseline flow/connection	270.00	Gallons/Day/Unit
42	City fee/gallon	\$36.63	/Gallon; To Master Fee Schedule Table
43			
44	SBSA fee	\$2,135.70 /Unit	
45	Baseline flow/connection	270.00	Gallons/Day/Unit
46	SBSA fee/gallon	\$7.91	/Gallon; To Master Fee Schedule Table
47			
48	Total capacity fee/gallon	\$44.54	/Gallon; To Master Fee Schedule Table

	A	B	C
1	Belmont Current Sewer Facilities		
2	System Valuation		
3			
4			
5	Linear feet of sewer pipe laid in:		
6	1960s	60,170	
7	1970s	46,510	
8	1980s	21,570	
9	1990s	58,360	
10	2000s	75,410	
11	Total	262,020	
12			
13	Remove & replace \$/lf:	\$185	Sanitary Sewer Rehabilitation Master Plan, page 5-8
14	1960s	\$11,131,450	
15	1970s	\$8,604,350	
16	1980s	\$3,990,450	
17	1990s	\$10,796,600	
18	2000s	\$13,950,850	
19	Base Cost	\$48,473,700	
20			
21	Additional Costs:		Sanitary Sewer Rehabilitation Master Plan, page 5-8
22	Miscellaneous	15%	
23	Traffic Control	5%	
24	Mobilization	10%	
25	Trench Shoring	\$10 per linear foot	
26	Construction Contingency	25%	
27	Technical Services Allowance	25%	
28		80% plus	
29		\$10 per linear foot	
30			
31	Base cost	\$48,473,700	
32	Additional %age costs	\$38,778,960	
33	Additional linear foot costs	\$2,620,200	
34	Total Cost	\$89,872,860	To Fee Calculation Table
35			
36			
37	Calculation of Developer Contribution		
38	% of system that is 6-inch pipe	81.30%	Logic: this size used for subdivisions, not mains
39	Estimated % of system paid for		
40	by developers	25%	
41			
42	Estimated % of costs paid for by	20.33%	To Fee Calculation Table
43	developers		

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
SETTING SOLID WASTE COLLECTION FEES – FY 2009**

WHEREAS, the City Council has determined the need to charge fees for solid waste; and

WHEREAS, staff has completed an update of the solid waste balancing account through December 31, 2010 with no change to solid waste collection fees (Exhibit 1); and

WHEREAS, a public hearing was held and all objections or protests were heard on the proposed fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont takes the following action:

Section 1. The solid waste collection fees for FY 2009, as established in Exhibit 1 shall be adopted and made part of the City's FY 2009 Master Fee Schedule.

Section 2. Said fees shall be effective beginning July 1, 2008 and implemented by solid waste franchise operator on a prospective basis as billings cycles are processed.

Section 3. The solid waste franchise operator is hereby authorized to collect said solid waste collection fee as part of the solid waste billing process, and City staff are hereby directed to take all steps necessary to assist said collections.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on June 10, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont

EXHIBIT 1***Solid Waste Service Rates***

Residential Service - Progressive Rates, 1x per week garbage service		
Volume (gallons)	Typical Service Subscriptions	Quarterly bill
0-32	32 gallon	\$60.55
33-64	64 gallon	\$61.88
65-96	96 gallon	\$63.21
97-128	128 gallon	\$64.65
129-160	160 gallon	\$65.98
Commercial Can Service- Progressive Rates, Frequency Surcharges Service 1 to 3 times per week		
Pickup Frequency	Volume (gallons)	Monthly bill
1 x weekly	32.00	\$20.18
2 x weekly	32.00	\$21.07
3 x weekly	32.00	\$21.55
1 x weekly	64.00	\$41.25
2 x weekly	64.00	\$42.14
3 x weekly	64.00	\$43.10
Commercial Bins - Progressive Rates, Frequency Surcharges Service 1 to 3 times per week		
Pickup Frequency	Volume (yards)	Monthly bill
1 x weekly	1	\$96.69
2 x weekly	1	\$98.12
3 x weekly	1	\$99.55
1 x weekly	2	\$193.38
2 x weekly	2	\$196.24
3 x weekly	2	\$200.54
Commercial Compactor - Cost per Compacted Yard		
Wet	Recyclable	
\$57.30	\$42.97	

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES
DISTRICT NO. 2000-1 (LIBRARY PROJECT) FOR FISCAL YEAR 2009 AND
REQUESTING THAT THE COUNTY OF SAN MATEO COLLECT THE SPECIAL
TAX ON THE REAL ESTATE TAX ROLLS**

WHEREAS, the City Council of the City of Belmont, California (hereinafter referred to as the “legislative body”), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors relating to the levy of a special tax in a community facilities district, as authorized pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act 1982,” being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California. This Community Facilities District is designated as Community Facilities District No. 2000-1 (Library Project), hereinafter referred to as the “Community Facilities District”; and

WHEREAS, this legislative body, by Ordinance as authorized by Section 53340 of the Government code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said Community Facilities District, and this legislative body is desirous to establish the specific rate of the special tax to be collected for the fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Belmont of Belmont of the Community Facilities District No. 2000-1 (Library Project) as follows:

Section 1. That the above is true and correct and adopted as findings.

Section 2. That the specific rate and amount of the special tax for each Taxable Property (as such term is defined in the Rate and Method of Apportionment of Special Tax applicable to the Community Facilities District) is to be collected to pay for the costs and expenses for Fiscal Year 2009.

Section 3. That the rate as set forth in Section 2 above does not exceed the amount as previously authorized by Ordinance of this legislative body, and is not in excess of that as previously approved by the qualified electors of the Community Facilities District.

Section 4. That the proceeds of the special tax shall be used to pay, in whole or in part, the costs and expenses of authorized “library project”; construction of a new City library located in the City, the necessary equipment and facilities required to relocate the existing library to the new location, and improvements to the park area adjacent to the library.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to include reasonable administrative costs incurred in collected any said tax

.
* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on June 10, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont